

To: Photographers and Videographers for Vine Street weddings

Re: Regulations pertaining to your service

A wedding ceremony at Vine Street is considered a service of worship. Since you have been commissioned to serve as a photographer and/or videographer at a wedding to be held at Vine Street Christian Church, we feel that it is appropriate for us to advise you of church regulations, which apply to your service.

As a guide, the following regulations are cited:

- Pre-ceremony photographs may be taken in the church or on the church grounds.
- **Photographs may not be taken in the sanctuary during the wedding ceremony with the exception of non-flash pictures taken from the balcony. (The ceremony officially begins when the mothers are being seated and ends with the recessional.)**
- **Flash photographs may only be taken outside the sanctuary before the bride and her escort begin walking down the aisle.**
- Flash pictures of the bride and bridegroom may only be taken from the **narthex** during the recessional; the narthex is the entrance area between the front door and the sanctuary.
- **Video photography is permitted using only the light available in the Sanctuary. Camera locations must be limited to the balcony or near the entrance door at the right rear of the Chancel.**
- The facility use fee charged to the bridal party grants access to the church for five hours on the day of the wedding. It is expected that you will complete your assignment at the church within this time frame.

Your cooperation in observing these regulations will be appreciated. If you have any questions, please feel free to call me at 615-352-3738.

Sincerely,

Lois J. Smith
Wedding Coordinator